



**ASSAM COLLEGE
TEACHERS'
ASSOCIATION**

CONSTITUTION

PART - II

Units

8. Structure, Powers and Functions

- a) The Association shall have one Unit in each and every

- affiliated college. The Unit shall hold office for one year. The Unit shall have to acquire affiliation from the Central Executive Committee (CEC) of the Association.
- b) A Unit shall automatically come under the jurisdiction of the concerned Zone of the Association. No Unit can surpass its respective Zone in any organisational matter. Necessary fees due to the Zone must be paid before joining the Zonal conference. Zonal Executive Committees shall have to forward proposal(s) to CEC for de-affiliation of any Unit under its jurisdiction in the event that such a Unit is involved in unconstitutional activities or fails to pay its dues to the Zone.
- c) i) A Unit shall have a minimum of 15 (fifteen) members. However, the Central Executive Committee shall have the power to accord affiliation to a Unit having less than 15 members under special circumstances on the basis of a proposal forwarded by the concerned Zonal executive committee. The affiliated Unit shall elect its own President and Secretary and such other office-bearers as it deems necessary from time to time for smooth running of the affairs of the Unit. Each unit shall convene its annual general meeting at least 15 days before the annual zonal conference to elect or select its new office-bearers.
- ii) The Principal of a college shall not be a member of the Unit.
- iii) The Principal i/c of any college shall not be an office bearer of the Unit, Zone and Association.
- d) A Unit shall have the power to frame its own bye-laws in the spirit of the ACTA Constitution. Any unit, for adopting

- its by-laws, shall have to obtain prior approval of the Central Executive Committee of the Association.
- e) In any Unit meeting, one third of its members shall form quorum, unless the by-law, if any, of the unit determines otherwise.
 - f) Except in the case of an existing member of the Association, only those serving against valid sanctioned posts will be eligible to be a member of the Association.
 - g)
 - (i) The membership of the Association shall be open to teachers serving against valid sanctioned posts agreeing to execute a Declaration in the manner and form hereinafter provided in the Schedule to this Constitution and on payment of an enrolment fee and such other fee(s) fixed by the CEC from time to time.
 - (ii) Provided that, no member shall join any other organization which runs counter to the interest of the Association.
 - (iii) Provided further that, if any member of a Unit who is on leave or lien for a period exceeding six months, he/she shall not hold any office of the Unit/ Zone, and cease to be a member of the CEC and its sub-committee(s)
 - h) Each Unit shall pay to the Central Fund and the Zonal Fund of the Association such amount per annum and per member as may be fixed by the Central Executive Committee and the concerned Zonal Executive Committee from time to time for smooth running of the affairs of the Association, along with the annual affiliation fee fixed by the CEC from time to time. Affiliation of a Unit shall stand automatically cancelled if the Unit fails

to clear up such dues latest by the time of Annual Conference. Such a defaulting Unit shall be eligible for re-affiliation on payment of all outstanding dues along with a renewal fee fixed by the CEC from time to time.

- i) A Unit shall meet its expenses and pay the fees as mentioned in Article 8 (h) above to the Association by raising a fund of its own with contributions from members of the Unit at a rate to be fixed by the Unit.
- j) Any member who fails to pay the fees to the Unit and the Association for twelve consecutive months shall cease to be a member of the Unit and the Association.
- k) Every member of the Association shall get a copy of the Magazine/ Journal.
- l) For Life Membership, a retired college teacher shall have to apply to the concerned Unit where he/she was a member, in a prescribed pro-forma. The proposal from the concerned Unit will then be submitted to the Central Executive Committee with a recommendation from the Zone. Life Membership of the Association can be obtained by paying a fee as fixed by the CEC from time to time. A Life Member shall have the privilege to attend all the programmes of the ACTA Conference including the delegate session(s) as spectators (audience) after paying delegate fees.
- m) A Unit must compulsorily produce the fee clearance receipt from the concerned Zone at the time of depositing fees payable to the CEC at the Annual conference of the Association.
- n) A Unit shall
 - i) enroll members of the Association by realising all

- fees as laid down in Article 8(f), 8 (g) and 8 (h).
- ii) elect or select delegates to the Annual Conference of the Association as per provisions of Article 14.1 (b).
 - iii) have the power to move resolutions in the Annual Conference with permission from the President.
 - iv) hold periodical meetings to devise ways to improve the standard of teaching in the college, hold discussions on various topics in pursuit of intellectual development and take necessary steps to implement the decisions and directives of the Zonal Executive Committee and the Central Executive Committee of the Association. Under no circumstances, not more than three months shall elapse between two general meetings of the unit. The Unit Secretary shall be responsible for proper maintenance of proceedings of the meetings and keeping of accounts.
 - v) work with an aim to foster healthy co-operation and fraternity among the members and for furtherance of the objectives of the Association.
 - vi) forward reports of the activities and proceedings at least twice a year to the Zonal Executive Committee of the Association.
 - vii) refer matters relating to discipline and conduct of member(s) to the Central Executive Committee of the Association for disposal, along with a full report and suggestions.
 - viii) neither publish nor circulate any letters, resolutions, news items, statements or opinions etc. in any

media regarding organisational and policy matters of the Association without prior permission from the Central Executive Committee. A Unit shall not allow any member to indulge in such activities against the interest of the Association, and shall immediately inform the CEC in case such activities are noticed by it.

- ix) have the power to expel, suspend members or cancel the membership of any member for such activities which are considered detrimental to the interest of the Unit or / and the Association. However, in all such cases, a unit shall have to take the (prior) approval of the CEC through the respective Zonal Executive Committee (ZEC).
- x) have the power to suggest amendments to the Constitution to the CEC.
- xi) propose a candidate for any election conducted by the Association.
- xii) No member/ Unit shall contest/sponsor any candidate(s) against official candidate(s) sponsored by the Association as per Article 10 (2) (a) (vii)
- xiii) No unit shall resort to any agitational programme unilaterally. However, in an exceptional situation wherein an agitational programme by a Unit becomes unavoidable, the concerned Unit shall have to apprise the CEC through the respective Zone and get its prior approval.
- o) Any social media (facebook, whatsapp, etc.) group/page opened in the name of any ACTA Unit has to have the

approval of the Zonal Executive Committee, and must have the President and the Secretary of the concerned Zone as well as the CEC member representing that Zone as members of the group/page.

- p) For other matters which are not specifically enumerated in this Article, the relevant Articles and clauses of this Constitution shall supplement it.